

For 2020:

Junior Boys Captain (2 Years)

Junior Boys Manager (2 Years)

Junior Girls Captain (1 Year)

Junior Girls Manager (1 Year)

As a member of the JMT (Junior Management Team) your role is vital to the ongoing support and growth of the Junior Division of Dart Victoria. Undertaking this role will see you work closely with the Darts Victoria Executives and the State Coach in a strong alliance to direct better training, growth and support for the Junior players of Victoria.

1. All four members of the JMT will have transparent communication with DV executives and state coach in order to aid the development and support of junior players throughout the calendar year.
 - a. This communication may be in the form of a social media chat platform, text messages and email.
 - b. Weekly 'check-in' conversations with DV exec, JMT and state coach will be vital in the ongoing support of all players and officials in rebuilding and restructuring the junior division of the sport.

2. All four members of the JMT are responsible for the welfare of all team members
 - a. Generally, Girls group is looked after by the Girls Captain and Manager and the Boys group by the Boys Captain and Manager, however the management team must work together to ensure the collective group is safe, well and ready for play at all times throughout the calendar year.

3. Both the Captains and Managers are expected to attend and run events for the benefit and financial advantage of the Junior State Side. These events will be discussed and agreed upon by the Darts Victoria Executive, State Coach and the JMT and may include but not limited to:
 - a.i. The Junior State tryouts.
 - a.ii. State Fundraiser as organised and promoted by Darts Victoria.
 - a.iii. Australian Master's Weekend at Geelong to sell raffle tickets, if approved by GLDA/GDA.
 - a.iv. Junior Shirt presentation
 - a.v. The Melton Junior Fundraiser
 - a.vi. Any club function or fundraiser at an affiliated club that requires State Team Representation.

4. The JMT, in consultation with the DV Executive/Treasurer is responsible for liaising with DV exec to assist in organising transport and accommodation for the team to attend the Australian Junior Championships.
5. The JMT are responsible for collecting the Junior State Representative paperwork and forward to the DV secretary as soon as possible after the completion of the Try-outs.
 - a. This includes copies of Photo Identification for travel purposes (the booking of flights requires photo identification for each team member), and all paperwork in the Junior State Representative player information pack.
6. JMT members are required to provide the DV secretary with a copy of their drivers' licence, working with children's check and medical assurance statement upon agreeing and being nominated for a JMT position. Copies of these documents are held in confidence with the secretary and destroyed upon the member leaving or completing their role in the JMT.
7. Fundraising for the Junior team is the responsibility of the JMT. A fundraising report is to be submitted to the DV Secretary at the end of each month.
 - a. Fundraising forms are to be completed upon the conclusion of all fundraising events and forwarded to the DV treasurer.
8. Banking for fundraising funds are depositing into a designated official Dart Victoria Bank Account, with a nominated JMT and Darts Victoria Treasurer having joint access
 - a. This is to ensure legal and financial responsibility is upheld and accountable.
 - b. All incoming and outgoing funds will be from this designated account.
 - c. ALL JMT must be aware of the accessible balance with the Junior account.
 - d. It is the responsibility of the JMT and the DV Treasurer to ensure the funds available are kept up to date and information is always available.
9. JMT are to ensure all contact information for each parent/guardian of the Junior players and JMT is current and listed with the DV secretary.
 - a. Phone Numbers – work, home, mobile - email address, postal address along with emergency contact details are required.
10. DV will sponsor each player \$300 and official \$500 for the purpose of costs incurred in transport and accommodation.

11. JMT will work closely with DV exec and state coach to ensure all players are supported and monitored through out the state selection process.
12. DV exec and state coach will support the JMT in their managerial process with the Junior State representative team.
 - a. All possible tools for support and encouragement between exec ! coach! JMT! player will be made available, within reason and availability.

For the Darts Australia Championships

1. Captains and Managers are to ensure the require paperwork for Darts Australia (Junior Banner, Junior Pen Pics and Junior Seedings and Information Forms) for the Junior Championships is filled out and returned to the DV Secretary when required.
2. During the Championships, one of the JMT is to participate in the Junior Advisory Committee. Minutes of the meeting are to be sent to the DV Secretary
3. Members of the JMT are to compile a report after the Championships and forwarded to the DV Secretary as soon as possible. This report will include stats and
4. During the Championships the Representative for the Youth Masters is to be selected from the 4 Girls and 4 Boys. The selection "Must" be statistically the top performing player for the Girls and Boys for the Championship (if the selection is difficult on stats then the Captain/Manages selection will be made on their collective knowledge of each player).

5. The Captain and Manager are to keep stats for the team during the Championships, this is to be on the Roy Christopher and Teams Event (the teams' event is the Championships stats overall), these are to be completed before the Singles event is held as each Captain will be asked to check them against the "official" stats.

6. All fundraising money is to be reported back to the DV Treasurer on the form provided, this includes all monies in and out.

7. Banking for fundraising funds will be into a designated official Dart Victoria Bank Account, with a JMT member and Darts Victoria Treasurer having joint access. This is to ensure legal and financial responsibility is upheld and accountable. All incoming and outgoing funds will be from this designated account.

Name of Captain/Manager _____

Signature of Captain/Manager _____

Dated ____ / ____ / ____